

City of Skyline

# City Council Meeting Minutes\*\*DRAFT\*\*

March 14th, 2022/ 6:45 PM / Skyline City Hall

ATTENDEES: Mayor Attarian, Lon Whitehead, Eric Manske, Steve Romnes, Jason Hamond, Shirley Piepho

Guests: Brian Petzel (ISG) Please see attached sign in

Via Google Meet: Charlie Berg

## **Agenda:**

- ❑ Meeting called to order by Mayor Attarian at 6:45 p.m.
- ❑ Pledge of Allegiance performed by all in attendance
- ❑ Agenda and Minutes from the special meeting on March 7th and February 14th regarding a council meeting motioned to approve by Mayor Attarian, second by Jason Hamond, passed unanimously.
  - Public Forum-Sam Erickson approached the council regarding the remodel of the Erickson home. Mike and Sam Erickson provided full scale drawings of the proposed remodel for the council to review. Sam states that the remodel falls within City of Skyline ordinances. The council reviewed the information. The council will discuss further at the end of the meeting and notify the Erickson's if they may proceed.
- ❑ City Clerk Report-Marnie states that she contacted Ploog Electric to repair 4 ballasts and bulbs in the City Hall. Ploog proposed preparing a quote to replace current fixtures with more efficient LED fixtures.
- ❑ City Treasurer Report- Total Receipts for the month of February 2022 were \$18,327.51. Total payables \$72957.16. This total includes the addition of the first payment of \$47,500.00 to General Construction for the Water Tower project. Motion to approve by Jason Hamond, second by Shirley Piepho, passed unanimously.
- ❑ Water and garbage bill list reviewed. Marnie will mail 90 day overdue letters to residents in violation of delinquent payment.

## **Departmental Reports**

- ❑ Water Department- Jason and Charlie have been working on repairing and replacing meters. Charlie provided a rough ballpark of cost estimates for meter replacements for all meters. Lifespan of the meter's is 15-20 years according to Core and Main, the company that the meters are purchased from; the meters in Skyline are 22 years old. The cost to replace all of the meters would be approximately \$36,600. Charlie explains that this is not an emergency, but that he and Jason wanted to make sure that the council was aware of this. Failures of the meters and pads are occurring more frequently. Charlie added that this may be a project that could go hand in hand with the water tower project. Jason ordered a couple of new meters and five new pads which will be arriving shortly.

- ❑ Street Department - Eric states that he has a call into Nielsen about the road that crosses at Vetter park and extends the entire block. He states that the road there has completely failed since being replaced last summer. He is waiting on a response. Eric is looking at alternatives for repair of the affected area.
- ❑ Parks and Playground Department - Steve states that he does not have anything other than the PortAPotty will be placed in May. Steve states that landscaping will occur around the City Hall this Spring. He states that he has some volunteers lined up.
- ❑ Public Safety - Shirley is going to work on developing an Emergency Preparedness plan. Shirley provided a document that outlines how to develop a Communications Plan for the City of Skyline.

### **Old Business:**

Bond Sale occurs Thursday, March 17th at 11:00 am. Sale will be finalized by 6:00 pm on the 17th. There will be a meeting at 6 pm to vote on which bid will be accepted.

Temporary Easement Agreements-Paige states that she contacted the League of MN Cities and was told that property taxes obligations must be distributed equally. Eric reviewed the formula for tax abatement of \$610 per resident for the five affected households for the water tower project. This is figured over a 18 month period. Eric discussed how a potential rental agreement would look like for the five affected residents. Land rental is approximately \$400 less per resident than the tax abatement. Paige motioned to accept the tax abatement, Shirley second. Passed unanimously. Mayor Attarian motioned to deny property rental, Eric second. Passed unanimously. Paige will get the information to Ken White, City Attorney, as soon as possible so that he can prepare the official easement agreements for the residents to sign. Paige is proposing that the agreements be distributed, signed and returned by Monday, March 21st.

Faye's Yard-Eric proposes that when the work is being completed on east Skyline drive that they also complete the work on Faye's yard. He will contact the landscaping company and he will coordinate that project to be completed within the next month. Mayor Attarian will speak to Ruth to let her know that the work will be completed.

### **New Business:**

Lift station-Eric states that the issue was minor and has been resolved.

Resident complaint of standing water on pool cover. This issue was referred to the Skyline Cooperative.

Resident complaint of open utility box-Ehmke's states that there is a box open at the end of her driveway. Eric stated that he will contact Xcel to take care of closing the box. He will also check on why there has been no notification of power outages. Jason feels that the box is a telecommunication issue, he will follow up with the resident and the telecommunication company.

Review Utility Ordinance-This item is to be tabled until the April meeting. Shirley has asked the council members to review prior to the meeting so that the discussion will be an informed discussion.

Appointment of Aaron D. Walton, Esq. of the Walton Law Group, P.L.L.C. as Skyline's lawyer in the event of eminent domain proceedings. Mayor Attarian states that if an easement agreement is not agreed upon the

eminent domain shall proceed. Motion to appoint Aaron D. Walton, Esq. of the Walton Law Group, P.L.L.C. made by Steve, second by Shirley. Passed unanimously.

Erickson House Plans reviewed and discussed. Paige will notify Erickson's that they are good to go.

Motion to adjourn the meeting made by Mayor Attarian at 8:07 pm. Second by Steve. Passed unanimously.

# City of Skyline Treasurer's Report

For the Month of March 2022

Presented April 11, 2022

## Receipts

AT&T (antennas)	2,750.00
TMobile (antennas)	3,526.40
Verizon (antennas)	1,791.08
Water/Garbage Receipts	3,878.87
Hall rental	45.00
Bond proceeds	33,090.00
Interest income	736.01

## Total Receipts

**45,817.36**

## Payables

Blue Earth County (County attorney fee)	72.25
Centerpoint Energy	229.14
Consolidated Communications (phone & wifi)	120.26
David Drown Associates (Consulting re Water Tower)	16,000.00
DPC Industries (Water Dept chems)	30.00
Free Press (property assessment meeting notice)	37.93
Hawkins, Inc (Water Dept)	512.76
Jetter Clean (Water Tower - jet ravine line )	250.00
Laketown Electric Corp (Water Dept - water meter pads)	893.11
League of MN Cities Insur Trust (Work comp ins)	345.00
League of MN Cities Insur Trust (Property & casualty Ins)	3,736.00
LJP Waste & Recycle	1,207.86
MN Waste Processing	1,521.57
Precision Backhoe (Water Dept re 217 E Skyline Ct)	2,049.63
Rowan Pepper (Cleaning city hall)	100.00
Schwickert's (Water/Sewer - lift station leak)	1,143.01
US Bank (bonding agent fees)	850.00
Wells Fargo CC (Office supplies 7.99; LMC conf 199.00)	206.99
White, Ken Law Office (re easements for project)	840.00
Xcel Energy	594.43

## Total Payables

**30,739.94**

## Account Balances 3-31-22

Community Bank checking	39,270.12
Community Bank savings	312,395.85
Pioneer Bank	19,761.43
Wells Fargo checking	710.01

## Total Fund Balances

**372,137.41**