

City of Skyline

City Council Meeting Minutes

December 15, 2025 / 6:45 PM / Skyline City Hall

COUNCIL ATTENDEES: Mayor Paige Attarian, Council Members: Eric Manske, Michelle Kotila, Steve Romnes, Joanne Boettcher, Treasurer Lon Whitehead, City Clerk: Samantha Erickson

Guests: Chris Heimer, Jim Attarian, Janet Nelson

Via Google Meet: Charlie Berg, Nancy Kluck

Agenda:

- ☐ Meeting called to order by Mayor Attarian at 6:45 pm
- ☐ Pledge of Allegiance performed by all in attendance
- ☐ Approve Agenda and Minutes- ERic motioned to approve the December agenda and November minutes, Joanne seconded. Passed unanimously.
- ☐ Public Forum-
- ☐ Drainage Committee update - last meeting brief and lower attendance. Walked through the notes from the tile cleanout from Jim. Continue to work on Homeowners guide. Next meeting in January. Jim did use the scope to look at Tile 2. 15 feet in was already blocked with roots three weeks after cleanout. Ran part way on Tile 1 from the manhole at city hall. They were quite clear and no misalignment. Some sediment indicating there is some failure. Suggested cleaning out the blockage on Tile 1 to get the scope through. Tile line 3 will be cleaned 12/16/2025 for the last time and then letters can be sent. There was also discussion about purchasing our own jetter equipment for about \$10,000.
- ☐ Skyline Cooperative- Meeting beginning of November. Janet will get the minutes from the clerk to post. Plastic recycling has a whole group and has taken the extra plastic from the garage already. The bench can go to the cul de sac at Skyline Drive. If bench can be secured by ice rink, for the winter it can be used until permanent placement.
- ☐ City Clerk Report-Hall Rental Update. Clerk provided a new draft of updated google form and information for city hall rental including new deposit and fees. Clerk will send out form for everyone to try. Clerk will be sending a newsletter in January to remind residents that the city website

subscription is the notification system. Other topics will be the skating rink, rental updates for the next year, no parking at city hall, no parking on streets during winter, auto pay option for garbage and water, yellow tags to add garbage to the street, meeting dates for next year. Clerk's approved quote for window replacement. Shineway was here to clean and seal the floors. Ploog Electric will be replacing the floor outlet plates. Will add replacement of outdoor lights on City Hall building to this list. There were some checks that showed up a month late to LJP so two residents were charged finance charges and council approved to waive those fees. One payment was already sent to taxes so there is nothing we can do about that anymore, the resident will be overpaid on account now. Clerk will contact residents.

- ☐ City Treasurer Report-Lon supplied the council with November treasurer's report. November Receipts \$4,924.31. T-Mobile has not paid. Total payables for the month are \$32,729.64 including City Skyline Payroll. Total fund balance is \$644,674.04. Of that amount, \$159,599.19 is allocated to the Pump House Construction Project. Joanne motioned to accept the treasurer report and to pay the bills, Michelle seconded. Passed unanimously.
- ☐ Water and garbage bill list- Five residents balances were sent to the county taxes.
- ☐

Departmental Reports

- ☐ Water Department- houses with no water pads. Chris took care of a thermostat that was dead so no heat registering from the main heater. Chlorine tank switch needs to occur. Light at the pumphouse still needs to be addressed.
- ☐ Street Department- Eric reports he installed the security system. Need to finalize the plow contract (we have a signed contract from AmLawn for 3 years - Spring of 2028). He also signed an agreement to upgrade the internet at city hall from DSL (3-6 Mbps) to Fiber (300Mbps). New security system is installed but re-looping every 6 days for storage. May have to get more storage. Discussion about the bench at the tennis courts that was to be a memorial but is in bad condition so may put one of the new benches from recycling there and make more of a sign to be a memorial to the past resident who supported this.
- ☐ Parks and Playground Department- No parking signs are here to replace the faded signs.
- ☐ Public Safety- nothing new.

Old Business:

- MS4 Part 1 Permit Application -
- Official City Facebook page was voted for approval last month along with adoption of LMC guidelines. Michelle and Joanne have agreed to be administrators of the page.
- Jetter Tile Lines - addressed in Clerk's report.

- Erosion at Water Tower - no updates, table for now. Readdress in Spring.

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New Business:

- Budget - We are not currently covering the cost of our water and garbage. Mayor did propose an increase to the base garbage pickup fee per billing cycle. This was not voted on. Mayor also stated we will need to meet as a finance committee to determine if we need to increase our bonding fee to cover additional costs to the tower project. Other items discussed and reviewed. Motion by Eric to pass the proposed 2026 budget as corrected, Steve seconded. Passed unanimously.

Steve motioned to adjourn at 7:41 pm, Michelle seconded. Passed unanimously.