

City of Skyline

City Council Meeting Minutes

May 11, 2026/ 6:45 PM / Skyline City Hall

COUNCIL ATTENDEES: Mayor Paige Attarian, Council Members: Eric Manske, Michelle Kotila, Steve Romnes,, Joanne Boettcher, Treasurer Lon Whitehead , City Clerk: Samantha Erickson

Guests: Janet Nelson, Nancy Kluck

Via Google Meet: none

Agenda:

- ☐ Meeting called to order by Mayor at 6:45 pm
- ☐ Pledge of Allegiance performed by all in attendance
- ☐ Public Forum - Janet Nelson is checking on the status of the request for the tennis court be renamed in memory of Leroy Olson. Need to price out signs and Janet thinks the coop would be receptive to paying for it. The bench is in tough shape and suggested the new plastic recycling bench could go there or someone could refurbish it and new shingles as it has history from Al Honnerman's son who built it. Janet will post that in the next coop newsletter and potential for donations towards refurbishing.
- ☐ Approve Agenda and Minutes- Michelle motioned to approve the May agenda and April minutes, Joanne seconded. Passed unanimously.
- ☐ Drainage Committee update - Met last week. Nancy has done a lot of research on easements and is developing material about the easement and would like to suggest a work session to set up the language around the easement with the council and create the ordinances. Lots of great feedback regarding this committee coming together to take on issues and would like to see this happen more often when/if other issues arise. Discussion about the council supporting this in the future noting that suggestions were made in the past but no one was willing to step up to that role. Council would certainly support this in the future and it was noted that it was ideal to have a council person on that committee. Discussion about Nancy Kluck and Janet Nelson as volunteers to file and salvage some of the history of the city. Council would appreciate the help and agreed. Janet suggested the fire department records as well, and suggested we need a historian for this. Janet would go from a date point back and would like a volunteer from that point moving forward. Water Mitigation Committee will not be meeting again unless there are further issues. Jim provided a report to the mayor regarding Jetter cleaning on April 21-22. Line 2 - all the roots were gone and they retreated the roots.

New jetter company (less cost) jettered and Jim flushed behind it to keep the lines open. He scoped everything (offset on Line 1 prohibits the camera). He proposes scoping again in June with more treatment if needed on roots (we have one more root treatment).

- ☐ Skyline Cooperative- Dues cards went out \$40/2 years, \$800 for Nite to Unite this year has been approved, Egg hunt has been more popular and increased budget to \$600 approved, 3 homes infraction without letters from Wally. House 103 hedge is impacting visibility and Coop wants the City Council to determine if it is in easement so that it can be trimmed without permission as it is in the utility easement. Resident has not answered phone or door to obtain permission. Bench recycling is going well, still need concrete pad. Wally Gates and Chris Heimer volunteered to pour concrete. Home 19 is sold and Coop will make contact and provide the directory. The sign at the top of the hill is in need of maintenance with volunteers from the community and Michelle volunteering from the council but we need to talk to the resident. New directory will be needed for publication in Spring 2027 with more verification needed to check accuracy. Other topics discussed at Board Meeting was the playground, what is out of code, what needs to be replaced, what is the cost, updated detailed information and visuals of the equipment. There are now residents willing to fundraise with some options for corporate sponsors. Michelle stated that she approached the coop with purchasing options and that all of the numbers will need to be updated. Suggested that another committee be created for this.
- ☐ City Clerk Report- Need to find a water department volunteer and need cleaning service in June. Looking for council members to provide the detailed job description so that it can be posted. Janet and Nancy Kluck have offered to organize files in the office and find/save the history (discussed above), Clerk fielded a remodel question with no footprint change so no need to approach council, water meter rusted out at 46 skyline drive and need a new one installed by owner with upcoming project. New lockbox will go on the door after May.
- ☐ City Treasurer Report-Lon supplied the council with the April treasurer's report. April receipts needs to be updated with water/garbage receipts. Total payables for the month are \$17807.98 without the AmLawn bill which is approved up to \$1200 and also addition of Thein Well bringing it to \$19,322.98. Total fund balance is \$614,732.17. Of that amount, \$159,599.19 is allocated to the Pump House Construction Project. Ramy house will be checked by a plumber and if both meters are reading the same amount, council could approve only charging them half the usage of previous bill if the meters are in line and if so, could only charge the outside rate. They should also verify that no water reading change as no one is in the house. That can all be decided at the next meeting. September 19th is available for a Fall clean up and council agreed on date. Michelle

motioned to approve the Treasurer's report and pay the bills, Joanne seconded. Passed unanimously.

- ☐ Water and garbage bill list- Residents will be sent letters with balances over 90 days including the home whose owner has passed and mail is being returned.

Departmental Reports -

☐ Water Department- Water flushing occurred last week. Their well suggested adjusting motor speed as it slams the check valve. Steve will slow it down.

☐ Street Department- Eric had Allied come and look at streets with quote for spray patch on everything but the new road. \$4906 for this. They did not think that the seal patches were done well so Eric had contacted the past company to have them look at it. Estimate for new overlay in the future South Skyline and West to the cul de sac and \$126,000 not doing the back part, East Skyline or main road. Looked at adding a pad at the park and if Allied is doing the work it will be \$8000. If a separate trip, it will be \$16,000. Eric will get more quotes. Motion to approve the spray patch, Michelle first, Joanne second, passed unanimously.

☐ Parks and Playground Department- Still need the no parking signs replaced, Steve volunteered. Looking for a child/pet/weed friendly weed killer at the park for the sandbox. Other option is to torch them. The cages around the new trees need to be upsized. New shrubs are needed at City Hall and Attarians volunteered to replace shrubs. Port a potty has been requested. Feelers need to go out for volunteers to water the park and city hall planters if they get planted. Steve had someone look at the Ash boar trees and quoted \$6000 for 5 trees with Kenny Reichel. He was obtaining a baseline of costs. Council would like to look at re quoting all the tree work.

☐ Public Safety- no report

Old Business:

- MS4 Part 1 Permit Application - Clerk provided mayor with email information that was just sent today. She will review for next meeting.
- Look at the base at Water Tower - Joanne suggested that the gravel going down the side needs to be pulled up and native bare root shrubs and trees need to be planted and in diversity. Also combining with other suggestions to decrease the water flow in the same spot.
- MDH Service Line Update - No new pictures since last meeting. Clerk will have to submit a report in July so she will send out notice again with the next newsletter. Clerk had one resident request someone to take the picture and have asked Steve to do this.
- Blue Earth County Sheriff's Office Emergency Management, conducted a comprehensive Siren Assessment Project. We will receive a report in 60 days

New Business:

Steve motioned to adjourn the meeting, Eric seconded. Passed unanimously. Meeting adjourned at 8:09pm